

Our Lady of Most Blessed Sacrament School  
School Advisory Council  
Meeting Minutes  
February 17, 2016

**Members present:** Sean Davis (Principal), Jessica Rock (Teacher Representative), Jennifer Marino (PTK President), Chad Crawford, Dr. Lucas Godinez, Daniel Szalla, LeeAnn Venturini, Debora Malvone

**Members not present:** Deacon Patrick Wood (Business Manager), James Bloch, Jeff Spinelli, Luis Fabregas, Fr. James Mazurek (Pastor), Brian Swierczewski

- Minutes from January 6, 2016 meeting reviewed and approved
- Sub-Committee reports

**Budget, Finance, Development, Fundraising, EITC/OSTC**

- Nothing new to report; waiting for financial documents to be compiled

**Athletics**

- Interest letters for spring soccer were sent out; soccer, picture, uniform return and volleyball planning and announcements are forthcoming
- Overall athletic communications improving; Chad acknowledged and thanked Jim Venturini for keeping the school website updated with basketball game and practice changes throughout the season
- Drew Jonziak facilitated eight extra basketball games this season; basketball tournaments begin in two weeks
- Cheerleader routines and half-time performances have been fantastic
- Deb suggested having SJHS students earn volunteer credit in a mentoring capacity for the younger OLBSS students in sports, arts and tutoring, to name a few
- Lucas and council members stressed parents and coaches need to support and make it very clear to the players about keeping grades up to be permitted to play sports

**Spirituality and Ministry, Admissions and Marketing**

- Sean encourages families to fill out the financial aid information; awards are determined by income and percentage of need. In the event a family's financial circumstances change, then the Diocese will already have all the paperwork on file and can quickly review to determine eligibility
- Council discussed how to promote the school and whether having an open house versus giving potential new families a personal walk through would be better; Sean will setup a meeting to discuss in more detail

**Facilities, Property and Planning**

- Progress made with the Joint Operations Procedures, the primary goal is to create a combined safety plan for OLBSS and SJHS so in the event of an emergency both schools have one protocol to follow

**Curriculum and Technology**

- All the computers PTK raised funds for have been installed
- The new math series was purchased and will be implemented in 2016-17 school year. We also purchased Accelerated Readers next year.

**PTK**

- Everyone had a lot of fun at the Cash Bash held January 23 and the event raised \$12,480, the event is becoming popular and raised \$480 more than the previous year
- Kids helping kids raised \$927 and donated funds to Tri-City Life Center in Lower Burrell
- The budget/finance sub-committee will meet with Fr. Jim and Deacon Wood to look over how volunteer hours are applied to the yearly activity fee
- Vending machines offer no nutritional value, finance/budget will find out OLBSS contractual obligation and explore replacing with healthy options
- Laws changed on the type of food permitted for school functions and parties, sugary foods (cupcakes, cookies, candy) will need replaced with healthy options
- Review of Parent Requests
  - Need to explore a simpler way to post weekly class curriculum and homework , Sean will work on ideas to consolidate and simplify on the school website
- Prayer
- Meeting Adjourned

**[The next meeting will be held on March 30, 2016 at 7:00 p.m.]**